

City of Larned, KS

Regular Session

Meeting Minutes

Monday, April 2<sup>nd</sup>, 2018

6:30 PM

Mayor William Nusser called the regular session to order with the following Councilmembers present: Councilmember Kim Barnes, Councilmember Dennis Wilson, Councilmember Jason Murray, Councilmember Carroll Bennett, Councilmember Terry Clark, Councilmember Sharon McGinness, Councilmember Gary Rainbolt and Councilmember George Elmore.

City Attorney Ron Smith, City Manager Brad Eilts, Finance Director Monica Steiner, and City Clerk Kara Rath were also present.

Visitors: Ralph Streit, Randy Bird, Allen Taylor, Russell King, Patrick Jacobs, Craig Schartz, Charles Spina, Ted Webster, Ryan Webster, Joe Dickinson, Jason Zink, Joan Basgall, Jaidyn Pinkston, Abby Holt, Corin Runnels, Cadee Upson, Skye Feldman, Lawryn Harding.

### **Pledge of Allegiance**

### **Approval of Agenda**

The Planning Commission will be moved to New Business from the Consent Agenda.

The agenda was approved, no further discussion was noted.

### **Approval of Consent agenda:**

Regular Session Council Meeting Minutes from March 5<sup>th</sup>, 2018 were reviewed. No discussion took place.

Special Session Council Meeting Minutes from March 26<sup>th</sup>, 2018 were reviewed. No discussion took place.

Update of City Boundary Lines-the corporate limits of the City requires an update on a periodic basis by law. EBH of Great Bend updated the legal description. The Resolution No. 2018-01 will update the corporate limits of the City of Larned.

Waiver of GAAP-The Generally Accepted Accounting Principles is a standard procedure for municipalities, on an annual basis the adoption of a Resolution is required. Resolution No. 2018-02.

No changes noted, the Consent Agenda was approved as presented.

**Appropriation Ordinance #3:**

Finance Director Monica Steiner reported on the expenses listed on the financial report. On a motion by Councilmember Barnes seconded by Councilmember Murray and carried for Appropriation Ordinance #3 in the amount of \$843,596.98 and transfers more or less were approved for payment.

**Public Comments:**

No comments were noted.

**Jr. City Council:**

Skye Feldman gave a presentation, the Junior City Council visited the police department and the Street Department on March 5<sup>th</sup>.

Cadee Upson gave a presentation, the Junior City Council visited the EMS department and they ate at Pizza Hut.

**New Business:**

**Planning Commission Recommendation**-The Larned City/County Planning Commission at their public meeting Thursday March 15<sup>th</sup>, 2018 recommended the addition of a new zoning category: Motorcycle, Boat and other Motor Vehicle Dealers #44122. This was requested by Ryan Webster and Ted Webster in order to be able to sell utility trailers at their location, 1102 K 19. This zone is outside the City Limits, but within the 3-mile zone. Planning Commission is also recommending that we make the use "C" Conditional in the C-1 Highway Business Zone. This zone currently allows the sale of motor vehicles (cars and trucks).

The proposed text amendment is from Article 4 of the Zoning regulations, Section 4.10, asking for "P" permitted in the Appendix, under new category of Motorcycles, Boat and other Motor Vehicle Dealers #44122 and under C-1 Highway Business as "C" conditional use. (This means they would have to ask permission to sell in C-1 zone by request only to the Board of Zoning Appeals.) And could sell in A-1 Agricultural without having to go to the Board of Zoning Appeals. This would allow the sale of utility trailers, boats and ATV's listed as #44122 in the NAICS which is the national classification of industries.

The Larned City/County Planning Commission requests these changes be made as recommended by the Board.

Councilmember Dennis Wilson had a couple of concerns: one being that it should not be opened up for the whole area, it would also affect the sales tax by ½ percent. Two most are next to residential areas he would like to see it go to conditional use through the Zoning Committee.

Council Permitted the use in C-1 Highway Business Zone and made it conditional in A-1 Agricultural Zones.

On a motion by Councilmember Wilson, and seconded by Councilmember Murray to ask that the Webster's go through conditional use via the Zoning Committee, and a text amendment will be done to waive the \$75 application fee to the Board of Zoning Appeals.

Motion Passed.

**OPI Presentation**-City staff has been visiting with OPI about needed upgrades and security issues related to our computer network. There are a number of factors that they reviewed including:

- Cybercrime liability coverage
- A common set of computer and network security policies and procedures
- Establishing an asset management program to document all electronic devices and software
- Initiating and security awareness training program for all employees
- Lack of network security devices at key departments
- Creating a plan for upgrading the current computer/networking equipment and a cycle to ensure a regular replacement of those systems
- Proper patch management for all computers and servers
- A uniform approach to software utilization
- A web content filtering for offsite devices
- Replacement or Upgrading of computer/network equipment.

Some of the items addressed would be a one-time fee while others would require an annual license or fee, and there is a monthly fee for the data back up and retention.

Councilmember Murray suggests that we get another bid from Nex-tech.

No action was taken.

**Purchase of New Brush Truck for Fire Department-**During the 2018 Budget work sessions, the purchase of a new Brush Truck for the Fire Department was discussed. This truck would replace 1974 Chevy K2500 Brush Truck with a new 2019 Ford F-550 Truck. The old truck lacks adequate power in four-wheel drive on soft ground and the suspension is not heavy enough for the weight it is required to carry. The old truck will be removed from service due to age/wear. The pump, reel, and hose will be kept by the Department as a spare and any equipment that can be transferred to the new truck will be.

The new unit would serve a dual purpose-responding to incidents in town as well as in rural areas within the County. It would be used consistently for responding to automobile and truck accidents and as a result the pumper truck would not be utilized as much extending its useful life.

The bids ranged from \$105,873 to \$116,955 with Hays Fire and Rescue, the low bidder. Subsequent to Council approval of the purchase, the City Staff will solicit bids for the lease from local financial institutions and others if required. The bids will be brought back to Council.

The proposed truck will be a 2019 Chassis vs. 2018 due to updates. Council would like to look at township contracts to help with costs of the fire truck.

Fire Chief Bird indicated that the majority of runs are outside the city limits, and the proposed truck would go on  $\frac{3}{4}$  of the calls that the department responds to.

The first payment of \$36,386.94 would be due on the cab and chassis after arrival at vendor location.

On a motion by Councilmember Elmore and seconded by Councilmember McGinness to purchase the brush truck, but would like for City Hall to seek bids to finance the brush truck.

Discussion took place by Councilmember Clark, his concern was about financing, multiple items have been financed recently and he does not want to see the City continue to finance.

No other discussion took place.

Motion passes.

**Staff Presentation:**

Charles Spina gave a presentation on the Prairie Vista Housing Complex.

17 units are occupied, one of the remaining units is the model, one is a handicap unit, and one is a regular unit.

Prairie Vista is at 86% occupancy.

Carpet in those apartments that have pets, are seeing the most wear and tear, and looking at replacement in year five. Charles indicated that he would like to look at a higher grade carpet for those units designated for pets or a high grade laminate floor to reduce the wear and tear.

Originally the Council had the discussion to only allow pets be in units on the south side. Charles indicated that those tenants that have pets are not secluded to the south side, and that his understanding was to fill as many units as possible regardless of a pet or not.

Four units have dogs, the other remaining six have cats. It was also discussed that and if any units need sod replaced due to dogs, it would come out of the tenants deposit.

Charles is happy to say that units are still in very good shape and willing to show them to any Councilmembers interested.

The parks department is still taking care of the lawns.

Significant maintenance issues included two hot water heaters, and one HVAC system. The system was looked at eight times by the company that installed it, two other companies also looked but were unwilling to fix because they did not install. After so many attempts the system was replaced. There was a warranty on the compressor. The cost of the replacement was \$5,000. A concession was given to the tenant on their utility bill in the amount of \$150. It was replaced with a Bryant system from Comfort Pro in Larned.

There will be a legislative event on April 28<sup>th</sup> at 9:30 at City Hall.

### **Adjournment**

Meeting adjourned.

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Kara Rath, City Clerk

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William Nusser, Mayor